

PARISH COUNCIL OF NUNBURNHOLME WITH KILNWICK PERCY

Minutes of the Parish Council Meeting held on Thursday 7th July 2022 at 19:00 in Nunburnholme Church.

Present: Cllr Phillips, Atkinson, Halkon, C Bird, R Bird, and Ward Cllr Rudd.

OPEN FORUM

Nothing was discussed here.

Meeting started at 19:05 hrs.

PARISH COUNCIL MEETING

1. **Welcome and Apologies** – Cllr Richardson had sent his apologies prior to the meeting.
2. **Declarations of Pecuniary and Non-Pecuniary Interest**

Cllr Halkon noted that she has been co-opted to the Jubilee Committee. ACTION: Cllr Halkon to complete update register of interest form and send to clerk.

Ward Cllr Rudd declared his interest in all planning application on agendas due to him sitting on the Planning Committee.

3. Minutes of the May Meeting and June Extraordinary Meeting

All agreed that these were a true and accurate record and were signed by Cllr Phillips.

4. Ward Cllr Report

Covid Vaccinations as of 27th June 2022:

- 99% of care home residents have had four jabs
- 81% 40-49-year-olds have had three jabs
- 70% 16-17-year-olds have had three jabs
- 57% of 12–15-year-olds have had two jabs
- 1 in 40 residents across East Riding are infected with Covid currently

The ERYC Peer Review is still underway, and wages and salaries are being reviewed at present as well as new Directors being appointed. It is the first review in 16 years.

Ward Cllr Rudd reported the on-going consultation for Areas of Outstanding Natural Beauty. He noted that it would bring more money to those areas but will remove permitted planning rights. The clerk noted that this was the initial consultation, a further consultation to all residents would be carried out later.

The Humber Forest have a scheme to plant 1 million trees and are looking for land that can be used for this. If any resident has land that this could be used for, to contact Ward Cllr Hammond or the Humber Forest.

5. Matters Arising (including outstanding actions not covered elsewhere on the agenda)

Wildflower Initiatives

ACTION: Cllr Phillips to provide an update at the next meeting.

Planning Core Principles

ACTION: Cllr Phillips to produce the document and circulate to all Cllrs for comment.

NatWest

Cllr Phillips asked the clerk and Cllrs to look out for an email from NatWest with instructions. ACTION: Cllr Phillips to provide an update in September.

Jubilee Tree

Cllr Atkinson reported that the tree has been planted near the bus shelter.

Water from Bratt Wood

Cllr Phillips handed Cllr Halkon historical documents relating to this issue. ACTION: Clerk to agenda this for the next meeting.

Installations of Hedgehog Signs

The clerk has asked ERYC for signage (portal I.D # 2358922) but has not had a response. She also spoke to Ward Cllr Hammond regarding this. It was agreed that the clerk would organise Ward Cllr Hammond to visit Nunburnholme to discuss this with Cllrs. ACTION: Clerk to organise a site visit.

ERYC Communication to Government

ACTION: Carry over to when Cllr Richardson is in attendance.

Litter Bin at Warter Lane Layby

The clerk has liaised with ERYC regarding the exact location, and it has been confirmed that they will install this within the next six weeks.

FCC Environment Landfill Grant Opportunity

ACTION: Clerk to find email and send to Cllr Phillips

Visibility of Quarry

Ward Cllr Rudd had confirmed prior to the meeting, that the quarries planning regulations did not require them to install any screening. The clerk added that she had emailed the clerk at Burnby but had not had a response. Cllr Phillips proposed that Cllr Richardson investigate the best location to plant trees to screen this. ACTION: Cllr Richardson to make enquiries. ACTION: Clerk to agenda this for further discussion in September.

6. HMRC Work from Home (WFH) Allowance

The clerk excused herself from the meeting for this to be considered by the Cllrs.

The clerk re-entered the meeting at 19:46 hrs and was informed that the PC are awarding her £1 per hour worked for this. The clerk noted that she would calculate the cost for June and pay the invoice before the next meeting.

7. Accounts

The clerk had sent the accounts reconciliation, bank statements, invoices, and schedule of payments prior to the meeting. Cllr Phillips proposed to approve the schedule of payments, Cllr R Bird seconded this, and all agreed. The following payments were approved:

Samantha O'Connor – cheque no. 000815 (clerks' salary)

HMRC - £81.80, cheque no. 000816 (clerks PAYE)

Samantha O'Connor – £9.90, cheque no. 000817 (clerk travel expenses)

Jackdaw Tree Services - £700, cheque no. 000818 (removal of trees from Jubilee Wood)

Geekpoint - £50, cheque no. 000819 (website updates)

Emma Fletcher - £170, cheque no. 000820 (internal audit)

Samantha O'Connor – WFH Allowance (to be calculated)

A schedule of payment dated 16th May for the repayment of the £500 grant to the Jubilee Committee was also signed.

Cllr Atkinson reviewed and signed the bank statements. The accounts reconciliation was 1p out so was not signed. ACTION: Clerk to check the figures and get this signed at the next meeting.

8. Planning Applications

22/01028/PLF Change of use of part of ground floor and all of first floor of existing garage to additional living accommodation ancillary to main dwelling. Location: Huckleberry House, Church Lane, Nunburnholme, YO42 1QU. The notice from ERYC that permission was not required was read out.

9. Potential Area of Outstanding Natural Beauty

This had been discussed during the Ward Cllr Report. Cllr Phillips encouraged residents to complete this if they know of any land or asset that has significant historical value or beauty.

10. BT Telephone Box

ACTION: Keep on as a rolling agenda item.

11. Gypsy and Traveller Accommodation Assessment

This had been sent by the clerk prior to the meeting. It was agreed that the PC should not comment as they have no experience of travellers within the parish boundary.

12. Drain Guards Outside Appletree Cottage

A resident has approached Cllr Atkinson requesting drain guards outside her house. Debris blocks the drain, and they feel the drain cheeks would alleviate the problem. Cllr Atkinson noted that he had previously asked Street Scene to carry out this work but nothing has been done. ACTION: Clerk to ask ERYC to review this request and copy Ward Cllr Rudd into any correspondence.

13. Response from ERYC Regarding Speed Limit Reduction on B1246

Cllr Phillips reported that ERYCs response was not satisfactory and contradicted other speed reductions in ERYC, for example the reduction Yapham Hill where no collisions have occurred. Cllr Phillips proposed to

respond and reiterate the need for reduction and ask that they carry out a risk assessment. Cllr C bird seconded this and all agreed. ACTION: Cllr Phillips to update the PC at the next meeting.

14. Nuisance Traffic to Kilnwick Percy – Post Code Suggestion

Cllr Phillips noted that there are several delivery vehicles that are getting lost when looking for the Kilnwick Percy Lodges, and as a result are entering the village and damaging the road. These are usually deliveries to holidaymakers staying in the lodges at the Kilnwick Golf Resort. ACTION: Clerk to contact the Golf Club to find a solution such as better signage.

15. Jubilee Wood – General Maintenance Plan

A discussion was held, and it was suggested that there be an annual survey. The issue of who would pay for this was raised. ACTION: Cllr R Bird to contact Jackdaw Teee Services to see how much he would charge for this and to give some advice on the maintenance of the woods. ACTION: Clerk to agenda the annual fee for the inspection for September's meeting.

16. Internal Auditor Report

The clerk note that she had received the report and there were no recommendations. A copy of the report had been sent to all Cllrs prior to the meeting. All documents are now published, and the external auditors have everything that they require.

17. Correspondence and Community Issues

Cllr Phillips encouraged all Cllrs to complete the National Highways and Transport Survey sent by the clerk.

The Cllrs discussed the devolution deals from Ward Cllr Hammond. A discussion was held, one Cllr abstained from the vote and the remaining Cllrs voted for deal 2. ACTION: Clerk to notify Ward Cllr Hammond of their decision.

18. Date of Next Meeting

The clerk noted that she would be on annual leave from 23rd July to 7th August inclusive.

The next meeting will be on 1st September, 7pm at Nunburnholme Church.

There being no further business, the meeting closed at 20:48 hrs.

Signed as a true and correct record _____ **Date** _____